

Appendix 2

Summarize the process objectives of the today's session, i.e., identify what you learned to do today and assess how well you learned to do it.

List two strengths (and why they are strengths) and two improvements (and how they can be implemented) in reference to your (or your team's) performance in today's session.

Cite two examples of how you carried out your team role today.

What insight have you gained because of your team's performance today?

What did you do to prepare for today's class? How might you prepare better next time?

What was your plan for improving performance today compared to the last session, and why was your plan successful or not successful?

Identify three ways in which you and other team members have modified or might modify study habits and strategies to improve performance on examinations.

Identify three good study habits and three poor study habits and identify the advantages and disadvantages of each.

Did everyone in your team contribute to the activity today? If so, explain how. If not, identify what individuals need to do to ensure participation by all in the next session.

Did everyone in your team understand the material covered in the activity today? If so, explain how your team ensured that everyone understood. If not, identify what your team needs to do to ensure that everyone in the team understands the material in the next session.

Midway through a session have a designated team member report and identify team strengths, needed improvements, and insights or discoveries about the subject matter or about team dynamics.

For each member of your team, identify a strength (and why it is a strength) and an improvement (and how it can be implemented) that helps your team understand the subject material (or apply concepts in solving problems, or meet some other specific workshop objectives).

Identify three things that your team might do to work more effectively and efficiently.

Identify two areas of needed improvement and develop a plan to strengthen your team's performance.

Which team member contributed the most? What can be done to better equalize the contributions from each team member?

What problems do your team members have in working together? What might your team do to eliminate these problems?

Use the team strength indicator form on the following page. 42 Instructor's Guide to Process-Oriented Guided-Inquiry Learning

How Strong Is Your Team?

For each item, score your team's performance as:

- 1 = not very good
- 2 = needs significant improvement
- 3 = needs some improvement
- 4 = adequate
- 5 = stellar

Item	Score	Justification	Plan
Everyone came prepared.			
Everyone participated fully.			
We encouraged and helped each other.			
Everyone asked questions when they didn't understand.			
Everyone gave clear explanations to each other.			
Everyone contributed ideas.			
We listened to each other.			
Each person contributed to our success; no one dominated.			
Everyone understood the material.			
We completed the assigned work.			

Total